

**SAMPLE ONLY – you need to adjust this to your own requirements**

EMPLOYMENT AGREEMENT

I ..... hereby agree to employ .....  
*Employer* *Registrar name*

as a GP Registrar for GP Term1 (Basic Term) **OR** GP Term 2 (Advanced Term)

at .....  
*Practice location(s)*

from ..... to .....  
*date* *date*

You will be employed in accordance with the current “National Minimum Terms and Conditions for GP Term 1 and GP Term 2 Registrars” plus the following conditions. (If there is a difference between the following conditions and the conditions stated in that document, then the conditions stated below will take precedence.)

1. You will be required to work the following hours and duties:

Normal hours

Additional hours if applicable (eg any additional sessions when another doctor is on holidays)

After hours and on call work

Home visits

Nursing home visits

Hospital work

*Delete 2 if there is no variation from the National Minimum Terms and Conditions*

2. You will be paid \$ ..... per hour for ordinary hours up to 38 hours per week OR .....% of gross billings (averaged over a 3 month cycle) whichever is the greater

\$ ..... per hour for additional ordinary hours (weekly ordinary hours in excess of 38, averaged over a 4 week cycle) OR time-in-lieu

.....% of gross billings for booked work outside ordinary hours

.....% of gross billings for on-call work on practice premises

.....% of gross billings for on-call work off practice premises

PLUS 9% superannuation for all of the above categories

3. You are required to arrange a provider number for the practice location(s) for the full period of your employment.

*Delete 4 if not required*

4. Following the completion of your employment you agree not to work as a GP within a ..... km radius of this practice for a period of ..... months
5. Your supervisor ..... agrees to be available for  
*Name of supervisor*  
supervision and advice by phone or, if requested, in person at all times when you are working or on-call. If your supervisor will not be available then he / she will delegate this responsibility to another GP and you will be informed of these arrangements in advance.
6. Your supervisor agrees to provide ..... hours of teaching to you each week (excluding those weeks when you attend a 2 or 3 day workshop, have a teaching visit, or are on annual leave) as one-to-one teaching or by other means as mutually agreed.
7. The practice agrees to release you for your compulsory educational workshops and that you will be paid for this time as part of your normal hours.

.....  
*Signature of employer*

.....  
*date*

.....  
*Signature of supervisor*

.....  
*date*

I accept this offer of employment on the stated terms and conditions

.....  
*Signature of registrar*

.....  
*date*